

**SUPREME COURT OF NOVA SCOTIA
(FAMILY DIVISION)**

BETWEEN:

- and -

Respondent

Order for Substituted Service

Before the Honourable Justice

This proceeding is before the court for determination of the applicant/petitioner's *ex parte* motion for substituted service, following: *[to be completed by the court]*

a motion hearing on [date: m/d/y] where the applicant was present.

the court's review of the written materials on file.

The applicant/petitioner's submissions, the notice of motion made *ex parte* and the evidence presented by affidavit, were considered.

The court is satisfied of the following: *[to be completed by the court]* the respondent cannot be located, the respondent is evading service, and, or justice requires a substituted method; and the method of service set out in this Order is found to secure the best possibility of notice to the respondent.

ON MOTION OF THE APPLICANT/PETITIONER, THE FOLLOWING IS ORDERED UNDER CIVIL PROCEDURE RULE 31.10:

Substituted Service

1. Substituted service on the respondent, [respondent's name], is granted.
2. In accordance with the method set out in paragraph 3, the applicant/petitioner may serve the following documents:

this Order along with the following documents filed by the applicant/petitioner in this proceeding: [Select all that apply.]

A certified copy of this Order for Substituted Service

A certified copy of the following notice filed by the applicant/petitioner in this proceeding:

Notice of Application/Notice of Variation Application

Petition for Divorce

Notice of motion/Notice of motion for interim relief (Family Proceeding)

and the following documents filed by the applicant/petitioner in this proceeding:
[check all that apply]

Affidavit of the applicant/petitioner sworn/affirmed on

[date: m/d/y]

Parenting statement

Statement of income

Statement of special or extraordinary expenses

Statement of expenses

Statement of property

Other: [List all others.]

3. This Order and the documents listed in paragraph 2 may be served on the respondent by the following method(s): [Select all that apply.]

by handing them to an adult person at the following address:

by posting them to the door of the following address at:

by registered mail or courier, with a signature to confirm receipt, to the following address:

by regular mail, registered mail or courier to the following address:

by scanning or photographing and sending them via email to the following email address:

by scanning or photographing them and delivering them via
[name of social media platform] to the following username:

by handing it to _____ [name of person], the respondent's
[relationship to respondent].

other: [Describe.]

4. Service on the respondent, as permitted by this Order, must be confirmed by filing an Affidavit of Service, attaching any documents served on the respondent and any applicable proof as exhibits.
5. Any further service of court documents in this proceeding on the respondent, absent their filing a designated address for delivery, may be effected by sending a copy by: *[If applicable, to be completed by the court.]*

regular mail to the following address: _____

email to the following address: _____

other: (describe method) _____

6. Other directions of the court: *[To be completed by the court. May include deadline for service and submitting the affidavit of service, specific directions for service of Petition for Divorce, etc.]*

Issued _____, 20____

Court Officer